



FOUNDRY FUEL PRODUCTS LIMITED

7C, Acharya Jagadish Chandra Bose Road, P.S. Shakespeare Sarani, Kolkata – 700017
Tel.No.: 033-40668072, E-mail: foundryfuel@gmail.com, Website: www.foundryfuel.co.in
CIN : L50500WB1964PLC026053

NOTICE OF ANNUAL GENERAL MEETING

NOTICE is hereby given that the 54th Annual General Meeting of the Members of Foundry Fuel Products Limited will be held at "SURYA SEN MANCHA", 432, Prince Anwar Shah Road, Kolkata-700 068 on Saturday, the 29th day of September, 2018 at 10:00 AM. to transact the following: -

ORDINARY BUSINESS

1. To receive, consider and adopt Audited Balance Sheet of the Company as at 31st March, 2018 and the Profit & Loss Account for the year ended on that date together with the Reports of the Directors and Auditors thereon.
2. To appoint a Director in place of Mr. Devendra Kumar Agarwalla, (DIN: 00451072), who retires by rotation and being eligible offers himself for re-appointment.
3. To ratify the appointment of the Statutory Auditors of the Company until the conclusion of next AGM and to fix their remuneration and in this respect, to pass, with or without modification (s) the following resolution as an Ordinary Resolution:

“**RESOLVED THAT** pursuant to the provisions of Section 139, 142 and all other applicable provisions of the Companies Act, 2013 read with Rule 3(7) of the Companies (Audit and Auditors) Rules, 2014 (including any statutory modification(s) or re-enactment thereof for the time being in force), and pursuant to the recommendations of the Audit Committee of the Company, the Company hereby ratifies the appointment of M/s N. A. Shah Associates LLP, Chartered Accountants, (ICAI Firm Registration Number 116560W/W100149), as the Statutory Auditors of the Company to hold office of Auditors from the conclusion of this Annual General Meeting (AGM) until the conclusion of next Annual General Meeting and the Board of Directors be and is hereby authorized to fix their remuneration.”

SPECIAL BUSINESS

4. **RE-APPOINTMENT OF MR. SUNIL VISHWAMBHARAN AS AN INDEPENDENT DIRECTOR**

To consider and if through fit, to pass with or without modification(s) the following resolution as a **Special Resolution**:

“ **RESOLVED THAT** pursuant to Section 149(8) and 152 read with Schedule IV and other applicable provisions of the Companies Act, 2013, the Companies (Appointment and Qualification of Directors) Rules, 2014 and Regulation 25 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, Mr. Sunil Vishwambharan (DIN: 02831247), be and is hereby re-appointed as an Independent Director of the Company to hold office for 5 (five) consecutive years for a term upto 31st March, 2024 and shall not be liable to retire by rotation.

RESOLVED FURTHER THAT the Board of Directors of the Company be and is hereby authorised to do all acts, deeds and things and take all such steps as may be necessary, proper or expedient to give effect to this resolution.”

By Order of the Board of Directors
For Foundry Fuel Products Ltd.

Sd/-

(Adarsh Agarwalla)

Wholetime Director

(DIN: 00527203)

Mumbai

14th August, 2018

NOTES:

1. The relative Explanatory Statement pursuant to section 102 of the Companies Act, 2013 (Act) in respect of the business under Item No. 4 of the Notice, is annexed hereto. The relevant details as required under applicable Regulations of Securities & Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 entered into with the Stock Exchange and Secretarial Standard 2 as issued by Institute of Company Secretaries of India of persons seeking appointment/re-appointment as Directors under Item Nos. 2 & 4 of the Notice, are also annexed.
2. **A MEMBER ENTITLED TO ATTEND AND VOTE AT THE ANNUAL GENERAL MEETING (THE “MEETING”) IS ENTITLED TO APPOINT A PROXY/PROXIES TO ATTEND AND VOTE ON A POLL INSTEAD OF HIMSELF AND THE PROXY NEED NOT BE A MEMBER OF THE COMPANY.**
A person can act as Proxy on behalf of Members not exceeding 50 (fifty) and holding in the aggregate not more than 10 (ten) per cent of the total share capital of the Company carrying voting rights. However, a Member holding more than 10 (ten) per cent of the total share capital of the Company carrying voting rights may appoint a single person as Proxy and such person shall not act as Proxy for any other Member.
THE INSTRUMENT APPOINTING THE PROXY SHOULD, HOWEVER, BE DEPOSITED AT THE REGISTERED OFFICE OF THE COMPANY NOT LESS THAN FORTY-EIGHT HOURS BEFORE THE COMMENCEMENT OF THE MEETING. A PROXY FORM IS SENT HERewith.
3. **MEMBERS/PROXIES SHOULD BRING THE ATTENDENCE SLIP DULY FILLED IN FOR ATTENDING THE MEETING ALONGWITH COPY OF ANNUAL REPORT FOR 2017-18.**
4. Corporate members intending to send their authorized representatives to attend the Meeting pursuant to Section 113 of the Companies Act, 2013 are requested to send to the Company, a duly certified true copy of the Board Resolution authorising their representative(s) to attend and vote on their behalf at the Meeting.
5. Electronic copies of the Annual Report are being sent by email only to those members whose email addresses are registered with the Company / Depository Participant(s) for communication purposes unless any member has requested for a hard copy of the same. For members who have not registered their email addresses, physical copies of the Annual Report are being sent by permitted mode.
6. The Notice of Annual General Meeting, Attendance Slip, Proxy Form and Remote E-voting particulars are being sent by electronic mode to all members whose email addresses are registered with the Company / Depository Participant(s) unless a member has requested for a hard copy of the same. For members who have not registered their email addresses, physical copies of the aforesaid documents are being sent by the permitted mode.
7. If any resolution at the meeting is put to vote on a poll, each equity shareholder shall be entitled to one vote for every equity share held.
8. The voting rights of shareholders shall be in proportion to their shares of the paid up equity share capital of the Company as on the cut-off date i.e.22-09-2018. A person who is not a member as on cut-off date should treat this notice for information purpose only.
9. The notice of Annual General Meeting will be sent to the members, whose names appear in the register of members / depositories as at closing hours of business, on 17-08-2018.
10. Investors who became members of the Company subsequent to the dispatch of the Notice / Email and holds the shares as on the cut-off date i.e. 22-09-2018 are requested to send the duly signed written / email communication to the Company at foundryfuel@gmail.com and to the RTA at nichetechpl@nichetechpl.com by mentioning their Folio No. / DP ID and Client ID to obtain the Login-ID and Password for e-voting.
11. The shareholders shall have one vote per equity share held by them as on the cut-off date of 22-09-2018. The facility of e-voting would be provided once for every folio / client id, irrespective of the number of joint holders

12. Pursuant to the provisions of Section 91 of the Companies Act, 2013 and Regulation 42 of Securities & Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 the Register of Members and Share Transfer Register shall remain closed from 24-09-2018 to 29-09-2018 (both days inclusive).
13. Members who hold Shares in physical form in multiple folios in identical names or joint holding in the same order of names are requested to write to the Company's Registrar and Share Transfer Agents, M/s. Niche Technologies Pvt. Ltd., D-511, Bagree Market, 71, B.R.B. Basu Road, Kolkata – 700 001, enclosing their Share Certificates to enable the Company to consolidate their holdings into a single folio.
14. In case of joint holders attending the Meeting, only such joint holder who is higher in the order of names will be entitled to vote.
15. As a measure of economy, copies of the Annual Report will not be distributed at the Meeting. Members are requested to carry their copies of the Annual Report to the Meeting.
16. The Securities and Exchange Board of India (SEBI) vide its circular dt:20.04.2018 has mandated the submission of Permanent Account Number (PAN) and Bank Mandate by every shareholder whose shares are in physical form and the said details are not with the Company as well as with Registrar and Share Transfer Agents (RTA). The said shareholders are requested to send their PAN copy, other details and the Bank Mandate to the Company's Registrar and Share Transfer Agents, M/s. Niche Technologies Pvt. Ltd., as per separate letter & Bank Mandate Form attached alongwith the Notice of AGM.
17. The Ministry of Corporate Affairs ("Ministry") has taken a "Green Initiative in Corporate Governance" by allowing paperless compliances through electronic mode and has issued Circular No. 17/2011 dtd. 21-04-2011 stating that service of documents by a Company to its Members can be made through electronic mode. In order to support this Green Initiative, the Members are requested to provide their email ID to the Company's Share Transfer Agent: M/S. Niche Technologies Pvt. Ltd. (E-Mail nichetechpl@nichetechpl.com or to the Company (E-mail- foundryfuel@gmail.com) or send the required details as per the E-mail Registration Form attached with the Notice of AGM.

18. Voting through electronic means:

I. In compliance with provisions of Section 108 of the Companies Act, 2013, Rule 20 of the Companies (Management and Administration) Rules, 2014 as amended by the Companies (Management and Administration) Amendment Rules, 2015 and Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company is pleased to provide members facility to exercise their right to vote on resolutions proposed to be considered at the Annual General Meeting (AGM) by electronic means and the business may be transacted through e-Voting Services. The facility of casting the votes by the members using an electronic voting system from a place other than venue of the AGM ("remote e-voting") will be provided by Central Depository Services (India) Limited (CDSL).

II. The facility for voting through ballot paper shall be made available at the AGM and the members attending the meeting who have not cast their vote by remote e-voting shall be able to exercise their right at the meeting through ballot paper. The members who have cast their vote by remote e-voting prior to the AGM may also attend the AGM but shall not be entitled to cast their vote again.

III. The process and manner for remote e-voting are as under:

- (i) The remote e-voting period commences Wednesday, 26-09-2018 at 10:00 a.m. and will end on Friday, 28-09-2018 at 5:00 p.m. During this period members of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date of 22-09-2018, may cast their vote by remote e-voting. The remote e-voting module shall be disabled by CDSL for voting thereafter. Once the vote on a resolution is cast by the member, the member shall not be allowed to change it subsequently.
- (ii) The shareholders should log on to the e-voting website www.evotingindia.com during the voting period
- (iii) Click on "Shareholders" tab.
- (iv) Now Enter your User ID
 - a. For CDSL: 16 digits beneficiary ID,
 - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
 - c. Members holding shares in Physical Form should enter Folio Number registered with the Company, excluding the special characters.
- (v) Next enter the Image Verification as displayed and Click on Login.
- (vi) If you are holding shares in demat form and had logged on to www.evotingindia.com and voted on an earlier voting of any company, then your existing password is to be used.
- (vii) If you are a first time user follow the steps given below:

For Members holding shares in Demat Form and Physical Form	
PAN	Enter your 10 digit alpha-numeric PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders) <ul style="list-style-type: none"> • Members who have not updated their PAN with the Company/Depository Participant are requested to use the first two letters of their name and the 8 digits of the sequence number in the PAN field. • In case the sequence number is less than 8 digits enter the applicable number of 0's before the number after the first two characters of the name in CAPITAL letters. Eg. If your name is Ramesh Kumar with sequence number 1 then enter RA00000001 in the PAN field.
DOB	Enter the Date of Birth as recorded in your demat account with the depository or in the company records for your folio in dd/mm/yyyy format
Bank Account Number (DBD)	Enter the Bank Account Number as recorded in your demat account with the depository or in the company records for your folio. <ul style="list-style-type: none"> • Please Enter the DOB or Bank Account Number in order to Login. • If both the details are not recorded with the depository or company then please enter the member-id / folio number in the Bank Account Number details field as mentioned in above instruction (iv).

- (viii) After entering these details appropriately, click on "SUBMIT" tab.
- (ix) Members holding shares in physical form will then directly reach the Company selection screen. However, members holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- (x) For Members holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- (xi) Click on "E-Voting Sequence Number" (EVSN) of "FOUNDRY FUEL PRODUCTS LIMITED" for casting your vote.
- (xii) On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- (xiii) Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.
- (xiv) After selecting the resolution you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.
- (xv) Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.
- (xvi) You can also take out print of the voting done by you by clicking on "Click here to print" option on the Voting page.
- (xvii) If Demat account holder has forgotten the same password then enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
- (xviii) **Note for Institutional Shareholders & Custodians :**
 - Institutional shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodians are required to log on to <https://www.evotingindia.com> and register themselves as Corporates.

- A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to helpdesk.evoting@cdslindia.com.
 - After receiving the login details they have to create a compliance user which should be created using the admin login and password. The Compliance user would be able to link the account(s) for which they wish to vote on.
 - The list of accounts should be mailed to helpdesk.evoting@cdslindia.com and on approval of the accounts they would be able to cast their vote.
 - A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.
- (xix) In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at www.evotingindia.com under help section or write an email to helpdesk.evoting@cdslindia.com or contact them at 1800 200 5533.
- (xx) Shareholders can also cast their vote using CDSL's mobile app m-Voting available for android based mobiles. The m-Voting app can be downloaded from Google Play Store. I Phone and Windows Phone users can download the app from the App Store and the Windows Phone Store respectively on or after 30th June 2016. Please follow the instructions as prompted by the mobile app while voting on your mobile.
1. Institutional Members/Bodies Corporate (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution / Authority Letter etc. together with attested specimen signature of the duly authorised signatory (ies) who are authorized to vote through e-mail at panigrahis7@gmail.com with a copy marked to helpdesk.evoting@cdslindia.com on or before 28-09-2018 upto 5:00 p.m without which the vote shall not be treated as valid
 2. **Investors who became members of the Company subsequent to the dispatch of the Notice / Email and holds the shares as on the cut-off date i.e. 22-09-2018, are requested to send the written / email communication to the Company at foundationfuel@gmail.com by mentioning their Folio No. / DP ID and Client ID to obtain the Login-ID and Password for e-voting.**
 3. The Company has appointed **Mr. Sudhansu Sekhar Panigrahi, Practising Company Secretary, Kolkata (ACS No. 23187, CP No. 19649)** as Scrutinizer for conducting the e-voting process in a fair and transparent manner. The Scrutinizer shall not later than 3 (three) days of conclusion of the meeting make a consolidated scrutinizer's Report (which includes remote e-voting and voting as may be permitted at the venue of the AGM by means of ballot paper/poll) of the total votes cast in favour or against, if any, to the Chairman or a person authorised by him in writing who shall countersign the same and declare the results of the voting forthwith.
 4. Subject to casting of requisite number of votes in favour of the resolution(s), the resolution(s) shall be deemed to be passed on the date of Annual General Meeting of the Company.
 5. The results declared along with the Scrutinizer's Report shall be placed on the Company's website www.foundationfuel.co.in and on the website of CDSL immediately after declaration of results of passing of the resolution at the Annual General Meeting of the Company and the same shall also be communicated to the BSE Limited where the shares of the Company are listed.

EXPLANATORY STATEMENT PURSUANT TO SECTION 102 OF THE COMPANIES ACT, 2013

The following Explanatory Statement, pursuant to Section 102 of the Companies Act, 2013 ("Act"), sets out all material facts relating to the business mentioned at Item No. 4 of the accompanying Notice dated **14th August, 2018**:

Item No. 4

The present term of appointment of Mr. Sunil Vishwambharan as an Independent Director would expire on 31st March, 2019 pursuant to the provisions of Section 149 and all other applicable provisions of the Companies Act, 2013 and the rules made thereunder.

The Board at its meeting held on 14th August, 2018, in accordance to performance evaluation report and on the recommendation of Nomination and Remuneration Committee has re-appointed Mr. Sunil Vishwambharan as an Independent Director, subject to the approval of members in the ensuing Annual General Meeting of the Company for a further period of 5(five) years commencing from 1st April, 2019.

The Board consider that his continued association would be of immense benefit to the Company and it is desirable to continue to avail services of Mr. Sunil Vishwambharan as an Independent Director. Accordingly, the Board recommends the resolution in relation to re-appointment of Mr. Sunil Vishwambharan as an Independent Director, for approval by the shareholders of the Company upto 31st March, 2024 pursuant to Section 149 and other applicable provisions of the Companies Act, 2013 and the Rules made thereunder. Further, he shall not be liable to retire by rotation. Mr. Sunil Vishwambharan has given his consent to act as an Independent Director of the company and has furnished requisite declaration confirming that he meet the criteria of Independence as laid down in Section 149(6) of the Act and regulation 16(1)(b) of the Securities & Exchange Board of India (LODR) Regulations, 2015 and that he is not disqualified to be re-appointed under Section 164 of the Act.

The Company has received notice in writing from a member of the Company under Section 160 of the Act proposing the candidature of Mr. Sunil Vishwambharan for the office of Independent Directors' of the Company.

In accordance to the verification made by the Company and its Nomination and Remuneration Committee, the aforesaid Director is not debarred from holding of official Director pursuant to any SEBI Order.

In the opinion of the Board, Mr. Sunil Vishwambharan is independent of the management and fulfils the conditions specified in the Companies Act, 2013 and rules made thereunder and Securities & Exchange Board of India (Listing Obligations and Disclosure Requirements), 2015 for his re-appointment as an Independent Director.

A brief profile of Mr. Sunil Vishwambharan including nature of his expertise and shareholding in the Company are annexed to the notice.

Except Mr. Sunil Vishwambharan, no Director, Key Managerial Personnel of your Company and their relatives, are in any way, financially or otherwise, directly or indirectly interested or concerned in the resolution.

Accordingly, the Board recommends the special resolution set forth in Item no. 4 in relation to re-appointment of Mr. Sunil Vishwambharan as an Independent Director, for the approval by the shareholders.

Copy of draft letter of appointment setting out the terms of his re-appointment is open for inspection at the Registered Office of the Company by any members during business hours in all working days till the conclusion of the ensuing Annual General Meeting.

The brief profile of the Director to be appointed are given below:

Mr. Sunil Vishwambharan (DIN-002831247)

Mr. Sunil Vishwambharan is a director of the Company and a Commerce Graduate having more than 20 years of rich experience in the field of colliery, accounts & administration.

He does not hold any Equity Shares of the Company.

By Order of the Board of Directors
For Foundry Fuel Products Ltd.
Sd/-
(Adarsh Agarwalla)
Wholetime Director
(DIN: 00527203)

Mumbai
14th August, 2018



FOUNDRY FUEL PRODUCTS LIMITED

7C, Acharya Jagadish Chandra Bose Road, P.S. Shakespeare Sarani, Kolkata – 700017
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CIN : L50500WB1964PLC026053

PROXY FORM

(54th Annual General Meeting – 29th September, 2018)

FORM NO: MGT – 11

[Pursuant to section 105(6) of the Companies Act, 2013 read with rule 19(3) of the Companies (Management and Administration) Rules, 2014]

CIN : L50500WB1964PLC026053
Name of the company : FOUNDRY FUEL PRODUCTS LIMITED
Registered office : 7C, Acharya Jagadish Chandra Bose Road, P.S. Shakespeare Sarani, Kolkata – 700017
Name of the member (s) :
Registered Address :
E-mail Id :
Folio No/ DP ID & Client Id :
I/We, being the member (s) of _____ shares of the above company, hereby appoint;

- Name: _____, Address : _____
E-mail Id : _____, Signature: _____, or failing him/her
- Name: _____, Address : _____
E-mail Id : _____, Signature: _____, or failing him/her
- Name: _____, Address : _____
E-mail Id : _____, Signature: _____

As my/our proxy to attend and vote (on a poll) for me/us on my/our behalf at the AGM of the Company, to be held on Saturday, 29th day of September, 2018 at 10.00 AM at "SURYA SEN MANCHA", 432, Prince Anwar Shah Road, Kolkata-700 068 and at any adjournment thereof in respect of such resolution(s) as are indicated below.

Resolution No.	Resolution	Optional	
Ordinary Business		For	Against
1	Adoption of Audited Financial Statement of the Company including Audited Balance Sheet as at 31 st March, 2018, Audited Profit & Loss Account and the Cash Flow Statement for the year ended on that date, together with the Report of Board of Directors' and Auditors' thereon.		
2	Approval for the re-appointment of Mr. Devendra Agarwalla who retires by rotation.		
3	To ratify the appointment of the Statutory Auditors.		
Special Business			
4	Approval for the re-appointment of Mr. Sunil Vishwambharan as an Independent Director w.e.f. 1-4-2019.		

Signed this _____ day of _____, 2018

Signature of shareholder(s) :

Signature of Proxy holder(s) :

Notes: This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the company not less than 48 hours before the commencement of the meeting.

Affix a Revenue Stamp of Re.1/-

Road Map & Venue of AGM



(tear here)

ATTENDANCE SLIP

(To be handed over at the entrance of the meeting hall)
(54th Annual General Meeting – 29th September, 2018)

I/We hereby record my/our presence at the Annual General Meeting of "Foundry Fuel products Limited" held on Saturday, 29th September, 2018 at 10:00 AM at "SURYA SEN MANCHA", 432, Prince Anwar Shah Road, Kolkata-700 068.

Full Name of the member (in BLOCK LETTERS): _____

Folio No. _____, DP ID No. _____, Client ID No. _____

Full Name of Proxy (in BLOCK LETTERS): _____

Member/ Proxy(s) Signature: _____

(Please cut here and bring the Attendance Slip duly Signed, to the meeting and hand it over the entrance. Duplicate slips will not be issued at the venue of the meeting.)



FOUNDRY FUEL PRODUCTS LIMITED

7C, Acharya Jagadish Chandra Bose Road, P.S. Shakespeare Sarani, Kolkata – 700017
Tel.No.: 033-40668072, E-mail: foundryfuel@gmail.com, Website: www.foundryfuel.co.in
CIN : L50500WB1964PLC026053

Date: 14.08.2018

REGISTERED POST

NOTICE TO SHAREHOLDERS

Dear Shareholder(s)

As mandated by Securities and Exchange Board of India (SEBI) by its Circular No. SEBI/HO/MIRSD/DOP1/CIR/P/2018/73 dated 20th April, 2018, you are requested to comply with the following for updation of your Records :-

We are sending herewith the NACH (National Automated Clearing House) Mandate Form. You are requested to return us the form duly filled, signed and verified by your bank (first holder only). You are requested to send us the following documents along with the form to enable us to credit dividend amount directly to your bank account through NACH.

1. Self attested copy of pan card as proof of identity (all shareholders including joint shareholders).
2. Self attested copy of any one document such as Aadhaar/voter id/passport as proof of address (first holder only).
3. Cancelled cheque leaf with your name printed on the cheque leaf. If your name is not printed thereon then, in addition, send us bank attested copy of passbook or bank statement (first holder only).
4. Photocopy of share certificate/ copy of any letter received by you from the Company showing your Folio No. /counterfoil of dividend warrant/ copy of bank passbook or statement showing encashment of dividend issued to you by the Company (first holder only).
5. You are requested to send us your specimen signature duly attested by your banker (other than Co-operative bank) as per format enclosed with the name of the attesting official, his designation, employee code no., under the rubber-stamp of the bank (all holders).

Your reply with the documents requested should reach us withing 21 days from date of receipt this letter.

If we do not receive your reply with the documents as requested within the time specified above, we and the Company will exercise enhanced due diligence in respect of any transaction in the above folio.

Thanking you,

Yours faithfully,

For **FOUNDRY FUEL PRODUCTS LIMITED**

Sd/-

Whole Time Director

Encl: as stated.

P.S. Being computer generated letter, no signature is necessary.

FOUNDRY FUEL PRODUCTS LIMITED

7C, Acharya Jagadish Chandra Bose Road, P.S. Shakespeare Sarani, Kolkata – 700017
Tel.No.: 033-40668072, E-mail: foundryfuel@gmail.com, Website: www.foundryfuel.co.in

NACH (NATIONAL AUTOMATED CLEARING HOUSE) MANDATE FORM

- | | |
|--|--|
| 1. SHAREHOLDER'S NAME (In Block Letters) : | 3. No. of Shares : |
| 2. FOLIO NO : | 5. Shareholder's Email ID : |
| 4. Shareholder's Contact No. : | 7. Branch Name : |
| 6. Bank Name : | 8. Bank account Number : |
| Address & Phone No. : | (10 Digit or more number only) |
| 9. Ledger Folio No. of the Bank Account : | 10. Bank Account Type(Please tick) : Savings/Current/Cash Credit |
| (If appearing on Cheque Book) | |
| 11. 9-Digit code No. of the Bank : | 12. IFSC Code No : |
| (As appearing on the MICR cheque issued by the Bank) | |

I agree to avail the NACH facility extended by RBI with respect to payment of dividend to me by the company.

I hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons beyond the control of the company/its Registrar & Share Transfer Agent, I would not hold them responsible.

Signature of the Sole/First Shareholder

Date: _____

Attestation by Bank (with seal)
(Signature, Name of Official, Designation and Employee Code No.)

TO BE ISSUED ON BANK'S LETTER HEAD

- | | | |
|---|-----------------------------|---|
| 1. Name of Account Holder(s) : | 1) | |
| | 2) | |
| | 3) | |
| 2. Type of Account : | Current / SB / O/D / others | |
| 3. Address of Account Holder(s) as recorded with the Bank : | | |
| |PIN | |
| 4. Account Number | | Signature and Address verified as recorded with the bank |
| 5. Signature of the Hoder(s) : | 1) | Signature |
| | 2) | with Rubber Stamp of the Bank |
| | 3) | Name : |
| Place : | | Designation : |
| Date : | | Employee Code : |